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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief of Logistics

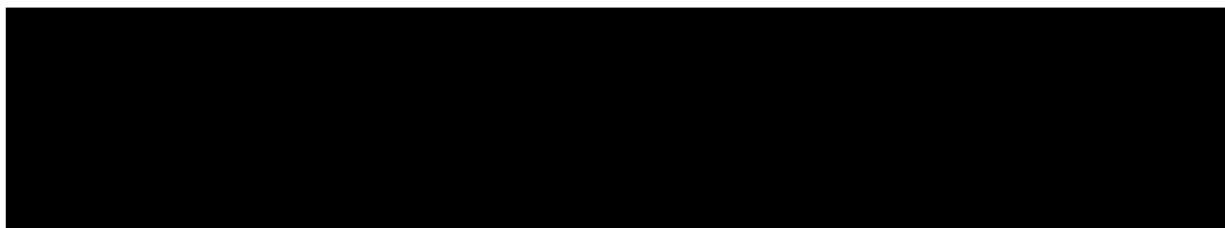
DATE: 7 August 1953

FROM : Acting Chief, Procurement Division

SUBJECT: Weekly Activity Report

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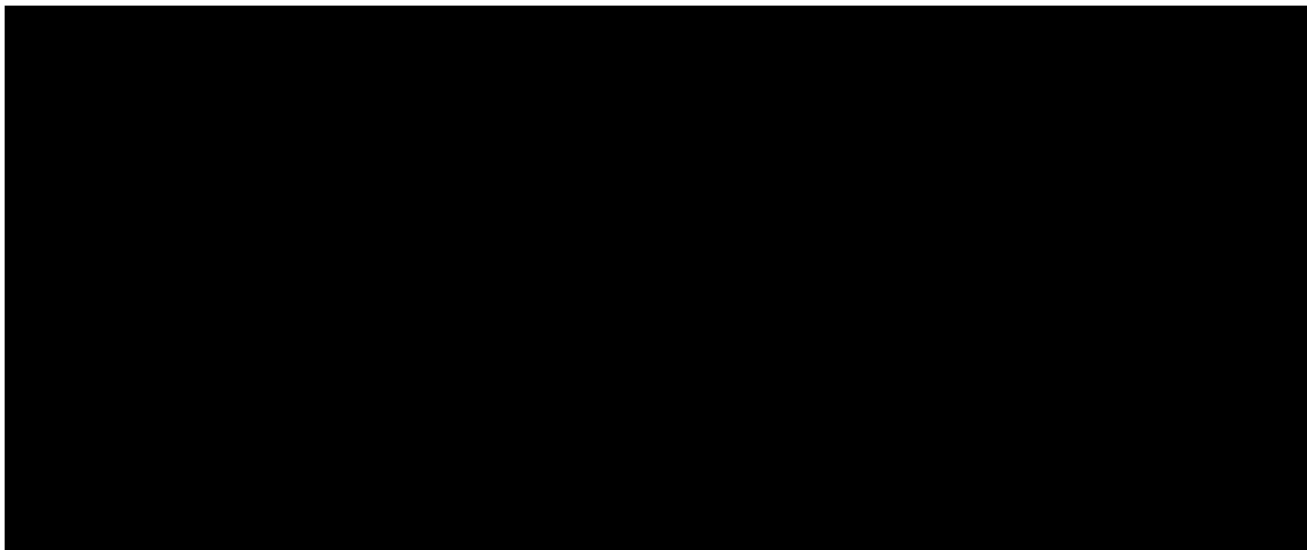
1. GENERAL:



2. PROJECTS:

a. Pool of Cleared Sources for Procurement (continued item):
No change.

3. OTHER ITEMS OF INTEREST:



b. Conversion of Letter of Intent to Definitive Contract with
[REDACTED] (continued item): The definitive contract for the Multiple
Link Systems for Commo cannot be consummated until after the report as
requested from the Field Audit Branch is received. Since this means that
no work can begin this matter may become important to Commo in the near
future. The urgency has been explained to [REDACTED] and during the past
week has also been called to his attention by the office of DD/A, but the
report has not yet been received.

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c. Modification of Research Order No. 1 with [REDACTED]
(continued item): The request for authority to make an advance payment has been submitted to DD/A.

d. Air Force Loan (new and completed item): This office arranged for the loan of certain special "Hogan Facsimile" equipment from the Air Force which was urgently required by the Agency. The equipment has now been received and may be used for an indefinite period subject to Air Force recall.

e. Status of Requisitions:

(1) Pertinent information concerning the Contract and Purchase Order Branches is attached.

(2) Status of requisitions for this Division:

	Special Purchase	Military Purchase	Contract Branch	Pur Order Branch	Total
Brought fwd.	5	10	58	331	404
Received	31	10	18	131	190
Completed	32	13	5	200	250
Pending	4	7	71	262	344

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4. SPECIAL PROBLEMS:

a. Vacancies in T/O (continued item): No vacancy has been filled for the fourth consecutive week. However, one new resignation was received.

5. MAJOR OBJECTIVES:

a. Objectives for Calendar Year 1953 (continued item): The bi-weekly report for this item will be reported as due on next week's report.

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